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| <b>MEETING:</b>         | <b>OVERVIEW AND SCRUTINY COMMITTEE</b> |
| <b>DATE:</b>            | <b>18 OCTOBER 2010</b>                 |
| <b>TITLE OF REPORT:</b> | <b>SHARED SERVICES UPDATE REPORT</b>   |
| <b>REPORT BY:</b>       | <b>SHARED SERVICES TEAM</b>            |

**CLASSIFICATION:** Open

## **Wards Affected**

County-wide

## **Purpose**

To provide information and obtain comments from the Overview and Scrutiny Committee to be fed back to Cabinet by the Chairman at the Cabinet meeting on 21 October 2010

## **Recommendation**

**THAT: the Committee considers the shared services proposals and provides feedback to Cabinet.**

## **Introduction and Background**

- 1 On 27 September the Committee received an update on the Shared Services programme and was invited to comment on the proposals.
- 2 The Committee noted that the business case for Shared Services was being reviewed; noted that a number of options were being considered as models for delivering shared services in Herefordshire and that Cabinet would be deciding in October on the options available; and requested that a further report be made to the Committee in advance of the report to Cabinet in October, taking into account the comments made by the Committee at the meeting.
- 3 The report for the Cabinet meeting on 21 October will contain recommendations to proceed with the establishment of shared services arrangements and will be circulated to the Committee upon its publication on 13 October.
- 4 The Committee is asked to provide comment and feedback at its meeting on 18 October which will be reported to the Cabinet by the Chairman at the Cabinet meeting on 21 October.

## **Appendices**

Report to Cabinet on 21 October (To Follow)

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Further information on the subject of this report is available from  
Akif Kazi, Shared Services Team on (01432) 263898

## **Background Papers**

None.